

Attachment 2 Transgender Care

The following are transgender care requirements for this facility, including the establishment and operation of a multidisciplinary Transgender Classification and Care Committee, responsible for constructing an individualized detention plan for each self-identified transgender non-citizen in detention. To further support you with implementation, identification, and care requirements, ICE is providing the below supplements Best Practices and a Transgender Question Determination Guide and Individualized Detention Plan (Template).

- SUPPLEMENT 2(a)--Best Practices for the Care of Transgender Non-citizens in Detention
- SUPPLEMENT 2(b)--Transgender Classification and Care Committee Determination Question Guide and Individualized Detention Plan (Template)

The facility will comply with the following requirements related to the care and custody of transgender non-citizens:

1) Intake: Upon arrival at the detention facility, intake personnel shall review the non-citizen's record and documentation. If the record indicates the non-citizen's gender identity differs from his/her biological sex, intake personnel shall only ask questions related to gender identity when such information is necessary to ensure the safety and security of other non-citizens and staff. In addition, the facility shall ensure that sensitive information, such as the non-citizen's gender identity, is not used to the non-citizen's detriment by facility personnel or other non-citizens.

- a. Intake personnel shall accurately record the non-citizen as transgender. The non-citizen shall be treated as a protective custody non-citizen for the duration of the intake process.
- b. The non-citizen shall be temporarily housed (i.e., in a location away from the general population, to include in a medical unit or protective custody) for no more than 72 hours (excluding weekends, holidays, and exigent circumstances) until classification, housing, and other needs can be assessed by a Transgender Classification and Care Committee as delineated below. In particular, placement into administrative segregation due to a non-citizen's identification as transgender should be used only as a last resort and when no other viable housing options exist.

2) Transgender Classification and Care Committee

- a. The facility shall create and operate a Transgender Classification and Care Committee (TCCC).
- b. In facilities **staffed** by the ICE Health Service Corps (IHSC):
 - i) The TCCC shall be comprised of a dedicated facility medical representative, facility mental health representative, a facility classification supervisor, the Enforcement and Removal Operations (ERO) Lesbian, Gay, Bisexual, Transgender, and Intersex (LGBTI) Field Liaison, and a supervisory representative designated by the Field Office Director (FOD) (the supervisory representative from the ERO FOD can be the ERO LGBTI Field Liaison).
 - ii) The TCCC may utilize remote forms of communication (i.e., phone or video teleconference) to facilitate meetings and other activities.
- c. For facilities **not staffed** by IHSC:
 - i) The TCCC shall include the IHSC Field Medical Coordinator (FMC), in addition to a dedicated facility medical representative, a facility mental health representative, a facility classification

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supervisor, the ERO LGBTI Field Liaison, and a supervisory representative designated by the FOD (at the FOD's discretion, the supervisory representative can include the ERO LGBTI Field Liaison).

- d. The TCCC shall be chaired jointly by a representative from the facility and an ERO representative, preferably the ERO LGBTI Field Liaison.
- e. The facility staff members, including medical and mental health personnel, will have appropriate training and experience in working with transgender persons.

3) Transgender Classification and Care Committee Determinations:

- a. ***Meeting with the Non-citizen:*** In preparation for the TCCC meeting, the TCCC designated facility medical representative(s) shall meet with the non-citizen as soon as practicable after the non-citizen's arrival to the facility to gather information necessary to solicit the non-citizen's preferences and requests with regard to housing, searches(1), and other matters. The ERO LGBTI Field Liaison may also participate in any meeting with the non-citizen. The communication between the TCCC representative(s) and the non-citizen shall be in a language and manner the non-citizen can understand and should be conducted using the TCCC Determination Question Guide provided at the conclusion of this document.
- b. ***Meeting of the TCCC:*** The TCCC shall meet and provide a classification assessment no later than 72 hours (excluding weekends, holidays, and emergencies) after the non-citizen's arrival to the facility to assess medical, psychological, housing, and other needs.
- c. ***Classification Assessment:*** As part of the transgender classification assessment, the TCCC shall, at a minimum, consider:
 - i) The non-citizen's self-identification.
 - ii) An assessment of the effect of possible placements on the non-citizen's health and safety, conducted by a medical or mental health professional (which may coincide with the full medical assessment done in accordance with the applicable ICE detention standards).
 - iii) The non-citizen's record and available documentation, including forms and notes from initial processing, medical/mental health records, booking records, identification documents, etc.; and
 - iv) Observations provided by medical or mental health representative(s), to include those based upon the latest Diagnostic and Statistical Manual of Mental Disorders (DSM) criteria for the diagnosis of Gender Dysphoria.
- d. ***Detention Plan:*** Once the TCCC determines the non-citizen's transgender classification, the TCCC shall construct an individualized Detention Plan for each transgender non-citizen. As part of its Detention Plan assessment, the TCCC shall, at a minimum, consider:
 - i) All records and prior assessments, including medical/mental health records, and an assessment of the effects of any housing placement on the non-citizen's health and safety that has been conducted by a medical or mental health professional.
 - ii) The non-citizen's preferences and requests.
 - iii) The non-citizen's self-assessment of his or her safety needs (i.e., does the non-citizen feel threatened or at risk of harm?).

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- iv) The non-citizen's documented criminal history and past and/or current behavior.
- v) The TCCC's determination of the non-citizen's safety/security needs, including documented and self-reported history of sexual assault, victimization, or predatory behavior.

vi) The non-citizen's physical, medical, or mental health, or special needs.

(1) Whenever practicable, the non-citizen's request should be honored but not to the detriment of the safety and security of the facility or facility staff.

vii) Privacy issues, including showers, single cell sleeping arrangements, etc.

viii) Available beds and/or housing.

ix) Whether the housing assignment would pose a safety risk to other non-citizens (*See* Section 3.e.ii "Safety, Security, and Privacy"); and

x) Effects of housing assignment on resources, including facility staff.

e. ***Requirements within the Detention Plan:*** Consistent with existing ICE policy and detention standards, the individualized Detention Plan shall, at a minimum, contain the following requirements:

i) Housing Assignment: Options to include:

- a. General housing consistent with the non-citizen's biological sex.
- b. General housing consistent with the non-citizen's gender identity.
- c. A protective custody unit; or
- d. Medical or administrative segregation.

ii) Safety, Security and Privacy: The TCCC shall address the safety, security, and privacy needs for both the transgender non-citizen and the general detention population when assessing the housing assignment. Discussion(s) may include guidance on appropriate staffing levels in the housing option assigned (e.g., single or shared cell, or dormitory housing).

iii) Hygiene: Consistent with ICE detention standards, facility staff shall ensure that transgender non-citizens are able to maintain acceptable personal hygiene practices consistent with their gender identity and that ensure their safety. Transgender non-citizens shall be provided the opportunity to shower in a setting that ensures safety and privacy.

iv) Clothing and Commissary: Transgender non-citizens will be provided undergarments consistent with their gender identity as assessed by the TCCC. Transgender non-citizens shall be issued standard detention attire consistent with their assigned housing unit. Transgender non-citizens shall also be allowed to possess or purchase through the commissary those hygiene and personal items that are consistent with their Detention Plan.

v) Searches: As prescribed by standard 2.10 of ICE's 2011 *Performance-Based National Detention Standards (PENDS)*, the transgender non-citizen's preference as to the gender of the officer that will perform any necessary pat-down and strip searches will be considered by the TCCC when drafting the Detention Plan and followed by detention facility staff accordingly. Also, with regards to strip searches only, and pursuant to standard 2. IO of ICE's 2011 *PENDS*, special care should be taken to ensure that transgender non-citizens are searched in private.

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Searches shall be conducted in a professional and respectful manner, and in the least restrictive manner possible, consistent with security needs. Pursuant to DHS PREA Standards, at no time shall any search be conducted solely for the purpose of determining a non-citizen's biological sex. Requests for transgender non-citizens to remove appearance related items such as prosthetics, clothing that conveys gender identity, wigs, and cosmetics shall be consistent with requirements for the removal of similar items for other non-transgender non-citizens. All strip searches shall be documented.

vi) Staff Communication: Detention facility staff shall refer to transgender non-citizens by their preferred pronouns.

vii) Medical Care: Pursuant to existing ICE detention standards, transgender non-citizens who were already receiving hormone therapy when taken into ICE custody shall have continued access to hormone therapy; those who have not yet begun treatment will be assessed and treated, if deemed medically necessary and safe in the context of their other medical conditions. All transgender non-citizens shall have access to continued mental health care and other transgender-related health care based on medical need. Medical care for transgender non-citizens shall be provided by qualified and appropriate medical professionals and administered pursuant to the applicable ICE detention standards.

f. **Decision**: The TCCC will attempt to reach consensus on all decisions.

i) The TCCC shall retain summary notes of each meeting to document persons attending and conclusions reached. A copy of the notes shall be placed in the non-citizen's detention file.

ii) Absent extraordinary circumstances, a written Detention Plan by the TCCC for the non-citizen, including housing assignment, shall be forwarded to the facility classification supervisor within 72 hours (excluding weekends, holidays, and emergencies) of the non-citizen's arrival at the facility, and maintained in the non-citizen's detention file; a copy of the plan and housing assignment shall also be provided to the non-citizen.

g. **Implementation of Detention Plan**: The classification supervisor shall notify line staff of the TCCC's Detention Plan and housing assignment decision.

i) Detention facility staff shall follow the Detention Plan outlined by the TCCC. If a detention facility staff member identifies a safety or security risk posed by the TCCC's plan? the staff member must inform the TCCC directly, or must notify his/her supervisor as soon as practicable, and that supervisor must notify the TCCC. The TCCC shall review the case and make adjustments to the Detention Plan, if necessary, within 72 hours (excluding weekends, holidays, and emergencies) of receiving notification.

ii) In the case of an immediate threat to the safety or security of the transgender non-citizen or others, the detention facility staff may make a temporary change(s) to the TCCC's plan (to include housing assignment) but should notify the TCCC as soon as possible. Only the TCCC can approve permanent change(s) to the Detention Plan.

iii) In the case of an immediate threat to the safety or security of the transgender non-citizen or others, the detention facility staff may make a temporary change(s) to the TCCC's plan (to include housing assignment) but should notify the TCCC as soon as possible. Only the TCCC can approve permanent change(s) to the Detention Plan.

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- h. **Reassessment:** The TCCC shall reassess a transgender non-citizen's Detention Plan and housing assignment after 30 days following the initial determination and then every 60 days thereafter or at any other time if additional relevant information becomes known, or following any incident of victimization or threats to safety experienced by the non-citizen. As part of its reassessment, the TCCC shall, at a minimum, consider:
- i) Changes in the trans gender non-citizen' s housing preferences.
 - ii) Variations in the non-citizen's medical and/or mental health status.
 - iii) Safety/security of the non-citizen, other non-citizens, and/or facility staff. Further Guidance Regarding the Care of Transgender Non-citizens
 - iv) Any threats to safety experienced by the non-citizen.
 - v) Continued availability of housing; and
 - vi) The detention facility's documented concerns.

TCCC Determination Questions Guide

In preparation for the TCCC meeting, the designated facility medical representative(s), shall meet with the detainee no later than 72 hours (excluding weekends, holidays, and emergencies) after the detainee's arrival to the facility to gather information necessary to verify the transgender classification, and to solicit detainee's preferences and requests with regards to housing, searches, and other matters. The ERO LGBTI Field Liaison may also participate in any meeting with the detainee.

SEE – Transgender Classification and Care Committee Determination Question Guide (Template)

PREA and PBNDS Requirements Related to Transgender Non-citizens

Pursuant to Section 3(e) of this memorandum, applicable requirements from ICE detention standards and the DHS PREA Standards include:

a) Classification and Housing

- i) At facilities governed by the DHS PREA Standards or PBNDS 2011, facility staff must consider the non-citizen's gender self-identification and an assessment of the effects of placement on the non-citizen's health and safety, when making classification and housing decisions for transgender or intersex non-citizens. A medical or mental health professional must be consulted as soon as practicable on this assessment. The facility may not base placement decisions solely on identity documents or the physical anatomy of the non-citizen; rather, a non-citizen's self-identification and self-assessment of safety needs must always be taken into consideration as well.
- ii) At facilities governed by PBNDS 2008 or NDS, and which use ICE's Non-citizen Classification System, facility staff must take into consideration and document whether a non-citizen requires protective custody to ensure his/her safety and wellbeing, such as because of perceived or actual sexual orientation or gender identity.

b) Showering and Privacy

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- i) At facilities governed by the DHS PREA Standards, transgender and intersex non-citizens must be given the opportunity to shower separately from other non-citizens when operationally feasible.
- ii) At facilities governed by PBNDS 2011 or PBNDS 2008, transgender non-citizens must be provided with a reasonably private environment for bathing and toilet facilities, in accordance with safety and security needs.

c) Personal Hygiene and Grooming

- i) The detention standards do not restrict the provision of gender appropriate clothing. In general, brassieres should be provided to individuals who request them, as appropriate.
- ii) At facilities governed by PBNDS 2011 or PBNDS 2008, transgender non-citizens should be allowed freedom in personal grooming, and access to commissary items (including those appropriate for the non-citizen's identified gender) absent a valid safety, security, or medical concern that is fully justified and documented.

d) Medical Care

- i) At facilities governed by PBNDS 2011, initial medical screening must inquire into a transgender non-citizen's gender self-identification and history of transition-related care. Transgender non-citizens who were already receiving hormone therapy when taken into ICE custody shall be provided continued access, and all transgender non-citizens must have access to mental health care and other transgender-related health care and medication (such as hormone therapy) based on medical need. Treatment must follow accepted guidelines regarding medically necessary transition-related care

Definitions

The following definitions apply for purposes of this agreement only:

1. Biological Sex. An individual's biological status as either male or female, typically assigned at birth, and associated primarily with physical attributes such as chromosomes, hormone prevalence, and external and internal anatomy.

2. Non-citizen. An individual detained in ERO custody.

3. Detention Plan. A plan for a transgender non-citizen, constructed by the Transgender Classification and Care Committee at an ICE detention facility with instructions for how to address issues including, but not limited to, housing, clothing, showering, grooming, name and pronoun use, recreation, programming, escort, transportation, searches, privacy, etc.

4. Diagnostic and Statistical Manual of Mental Disorders (DSM). The standard classification of mental disorders used by mental health professionals in the United States as published by the American Psychiatric Association. DSM-5 (Fifth Edition) is the most current edition of the drafting of this guidance.

5. Gender Affirming Surgery. Surgical alteration of male or female genitals, or the reshaping, by any surgical procedure, of a male body into a body with female appearance, or vice versa. Also referred to as "sex reassignment surgery (SRS)," "gender reassignment surgery (ORS)," or by other names. Note: gender affirming surgery is the preferred name.

6. Gender Dysphoria. Medical diagnosis in the American Psychiatric Association's DSM-5 that describes the distress that may accompany the incongruence between an individual's experienced or expressed gender and the individual's biological sex. This was previously known as Gender Identity Disorder.

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7. Gender Expression. The ways in which an individual communicates/displays his/her gender identity to others; a combination of appearance, demeanor, and behavior.

8. Gender Identity. An individual's internal sense of being a man, woman, or another gender. It is not necessarily based on the individual's biological sex or on the individual's sexual orientation. Because gender identity is internal, it is not necessarily visible to others, but may be externally manifested in the individual's appearance, behavior, demeanor, or other aspects of the individual's life.

9. Gender Non-Conforming. Having an appearance or manner that does not conform to traditional societal gender expectations.

10. Intersex. Having sexual or reproductive anatomy or chromosomal pattern that do not seem to fit typical definitions of male or female. Intersex medical conditions are sometimes referred to as disorders of sex development.

11. LGBTI. The acronym for Lesbian, Gay, Bisexual, Transgender, and Intersex.

12. Sexual Orientation. A pattern of romantic, emotional, physical, and/or sexual attraction towards members of the same, opposite, or both sexes. Includes homosexuality, heterosexuality, and bisexuality.

13. Transgender. A person whose gender identity (i.e., internal sense of feeling male or female) is different from the sex assigned to the person at birth.

14. Transgender Classification and Care Committee (TCCC). The detention facility committee that gathers information and assesses the gender identity of the non-citizen and produces and regularly assesses a Detention Plan for a transgender non-citizen.

15. Transgender man. An individual who is a biological female and has a gender identity as a man.

16. Transgender woman. An individual who is a biological male and has a gender identity as a woman.

17. Transition. The process by which an individual changes his/her gender from that assigned at birth to one with which he/she now identifies. This may include making personal, legal, and medical changes to his/her gender, such as changing his/her name and/or gender on legal documents; undergoing hormone therapy; and/or undergoing one or more forms of surgery.

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SUPPLEMENT 2(a) - Best Practices for the Care of Transgender Non-citizens in Detention

NOTICE: ICE Transgender Care policies and procedures apply regardless of when a detained non-citizen discloses their transgender identity.

Intake: The facility should update local data systems used to capture non-citizen information or develop a separate process, as needed, to record a non-citizen's self-identification as transgender. If at any time during the intake process facility staff determine additional privacy is needed, to the extent practicable, staff should make appropriate accommodations to converse with the non-citizen in private.

Staff Communication: All facility staff communication with a detained non-citizen should be conducted in a language and manner the non-citizen understands. Facility staff should interact with transgender non-citizens in a manner that is professional, respectful, and courteous. Facility staff should refer to transgender non-citizens by their preferred pronouns and chosen name, where known and applicable, to promote a respectful and stable environment. If common practice is to refer to non-citizens by last name, then facility staff may do so. The individual's preferred name and pronouns should be documented in their Individualized Detention Plan (see below) and detention file.

Privacy: A non-citizen's self-identification as transgender is considered sensitive information; it should not be shared with other non-citizens or staff who do not have a need to know the information and should not be used to the non-citizen's detriment.

INDIVIDUALIZED ASSESSMENT

Transgender Classification and Care Committee: The facility shall establish a Transgender Classification and Care Committee (TCCC) comprised of a facility medical and behavioral health representative (this may be two positions, one representing medical care and another representing behavioral health, should ERO and the facility desire); facility classification supervisor; the IHSC Field Medical Coordinator (FMC); ERO Lesbian, Gay, Bisexual, Transgender, Queer/Questioning and Intersex (LGBTQI+) Field Liaison; and a supervisory representative designated by the Field Office Director (FOD)- this person may also be the ERO LGBTQI+ Field Liaison.

The TCCC can also include other facility and ERO staff members as desired, including, where available, a contracted ERO Custody and Resource Coordinator (CRC). The TCCC shall be chaired jointly by a representative from the facility and an ERO representative, preferably the ERO LGBTQI+ Field Liaison.

Detainee Preferences and Requests: Any communication between facility representative(s) and a non-citizen should be in a language and manner the non-citizen can understand. During their initial meeting with the transgender non-citizen, the facility medical and/or behavioral health representative(s) and/or the contracted ERO CRC may choose to use the provided Determination Question Guide template (see Attachment 3) to record the non-citizen's preferences. If the facility chooses not to use this template, the facility shall record preferences using a template of their choice. A copy of the non-citizen's responses shall be kept in the non-citizen's detention file. The results of this interview, including the non-citizen's preferences and requests, should be shared during the TCCC meeting (see below).

TCCC Assessment Considerations: As part of the transgender classification assessment, the TCCC should, at a minimum, consider: the non-citizen's self-identification; record and available documentation, including forms and notes from initial processing, medical/behavioral health records, booking records, identification documents, etc.; and observations provided by medical or behavioral health

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representative(s), to include those based upon the latest Diagnostic and Statistical Manual of Mental Disorders (DSM) criteria for the diagnosis of Gender Dysphoria.

TCCC Individualized Detention Plan: Aside from safety or security concerns, the TCCC should try where feasible to accommodate the non-citizen's preferences. The facility may choose to use the provided Individualized Detention Plan (IDP) template (see Attachment 3) to record their decisions. If the facility chooses not to use this template, the facility shall record decisions using a template of their choice. The final IDP shall be forwarded to the facility classification supervisor soon after the TCCC meeting. A copy of the IDP should be kept in the non-citizen's detention file to be used for future reference and/or inquiries, as needed. A summary of the IDP should also be provided to the non-citizen. The facility may choose to use the provided Detention Plan- Non-citizen Summary template (see Attachment 3) or a template of their choice.

Housing: The TCCC shall generally consider housing the transgender non-citizen according to their preference, including by their gender identity, sex assigned at birth, in protective custody, or in an ICE dedicated housing unit for transgender non-citizens. Placement into administrative segregation due to a non-citizen's identification as transgender should be used only as a last resort and when no other housing option exists. When making the housing decision, the TCCC shall consider the safety and security of the non-citizen, other non-citizens, and the facility staff.

All detained transgender non-citizens should be provided with a reasonably private environment for bathing and toilet facilities, consistent with privacy and security considerations afforded to other non-citizens in detention. This is particularly important for this population, as some transgender non-citizens may have undergone surgical procedures as part of their transition.

SECURITY

Searches: Consistent with PBNDS 2011 and U.S. Department of Homeland Security (DHS) policies and standards, including the DHS Prison Rape Elimination Act (PREA), searches of transgender non-citizens shall be performed by an officer of the same gender/gender identity as the non-citizen (e.g., a transgender woman (male to female) should be searched by a female officer). Further, per PBNDS 2011, special care should be taken to ensure non-citizens are strip searched in private. As always, searches should be conducted in a professional and respectful way, in the least restrictive manner possible, and consistent with security needs. At no time shall any search be conducted solely for the purpose of determining a non-citizen's biological sex.

DETAINEE SERVICES AND CARE

Medical Care: Initial medical screening at the facility shall inquire into a non-citizen's gender self-identification and history of transition-related care. Further, transgender non-citizens who were already receiving hormone therapy when taken into ICE custody shall have continued access to such treatment; all transgender non-citizens shall have access to behavioral health care and other transgender-related health care and medication (including hormone therapy) based on medical need and eligibility (regardless of the level of services received or lack of services prior to detention). Any treatment shall follow accepted guidelines regarding medically necessary transition related care.

TRAINING, PROGRAMMING, AND RESOURCES

Lesbian, Gay, Bisexual, Transgender, Queer/Questioning, Intersex + (LGBTQI+) Subject Matter Expert and Primary Point of Contact: The facility shall designate certain personnel as a resource to

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consult when transgender-related issues and needs arise. The name and contact information of the designated employee should be provided to ERO. ICE will also designate a local ERO field office liaison to serve as a resource for the facility. The name and contact information of the designated employee will be provided to the facility. The facility should coordinate questions and/or matters related to transgender non-citizens with the designated ERO field liaison.

Training: To ensure competency in their assigned duties, facility staff (including health care) who will interact with transgender detainees should receive specialized training geared toward this population. While ERO may provide in-person and/or webinar training related to transgender sensitivity and detainee care and specific instruction on the provisions of transgender care (to include applicable ICE standards and DHS PREA provisions), the facility shall provide applicable training to its staff, particularly health care staff and others assigned to work in unit where transgender non-citizens will be housed. ERO may also offer the facility a training DVD addressing medical care of transgender patients. The facility shall facilitate access for trainers to the facility grounds, as needed.

Custody and Resource Coordinator: As feasible, ERO will hire and assign a contracted Custody and Resource Coordinator (CRC) to the facility. The ERO CRC has a degree in social work, or related field, is fluent in Spanish, and is experienced in providing specialized services to vulnerable populations. The name and contact information of the contracted ERO CRC will be provided to the facility. The facility shall facilitate access for the ERO CRC to the facility grounds and non-citizens, as needed. ERO and facility staff may also rely on the ERO CRC for various functions, including assisting non-citizens with removal or release planning, addressing facility concerns/questions about specific non-citizens, and conducting informal programming for detained non-citizens.

Transgender Programming: The facility shall provide the transgender population equal access to programming and services made available to other populations at the facility. In addition to programming provided by the facility, ERO may identify and engage with local non-government organization (NGO), academic, and other partners to provide programming suitable for the detained transgender population. ERO may also rely on the contracted CRC to conduct informal programming for this population. The facility should facilitate access for the ERO CRC and provider(s) to the facility grounds and non-citizens, as needed.

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SUPPLEMENT 2(b)

Transgender Classification and Care Committee Determination Question Guide (Template)
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Name:

A#:

Instructions: *The Transgender Classification and Care Committee's (TCCC) designated facility medical and/or behavioral health representative(s) shall meet with the non-citizen prior to the TCCC meeting (i.e., no later than 72 hours, excluding weekends, holidays, and emergencies) to gather information necessary to the TCCC's deliberations. A copy of the non-citizen's responses during this meeting shall be kept in their detention file. Any communication between the TCCC representative(s) and the non-citizen should be in a language and manner the non-citizen can understand.*

Administrative Information

Who administered this Question Guide? Click here to enter text.

When was this guide administered? Click here to enter a date.

Personal Information

Do you identify as transgender? Choose an item.

Do you go by or use any other name(s)? Click here to enter text.
--

What pronoun(s) do you prefer others use to refer to you? Choose an item.

Medical Issues

Prior to coming here, were you taking any hormonal medications? Click here to enter text.

If yes, what were they? Click here to enter text.

If yes, how often were you taking them? Click here to enter text.

If yes, were they prescribed by a doctor? Click here to enter text.

If no, would you like to be assessed for hormone treatment? Click here to enter text.

Hygiene and Grooming

Do you prefer to wear clothing for men or women? Click here to enter text.
--

Are there any specific clothing items that you need that have not been provided? Click here to enter text.
--

Are there any specific personal hygiene items that you need that have not been provided? Click here to enter text.
--

Housing

In general, would you prefer to be housed with females, males, or in a dedicated transgender housing unit? Choose an item.
--

Do you feel you are at risk for your safety based on your gender identity? Choose an item.
--

Would you feel safer being housed with males or females? Choose an item.
--

Would you feel safer being housed with people who are transgender? Choose an item.
--

Would you feel safer being housed in a cell with someone else or by yourself? Choose an item.

Programming

Do you feel comfortable being around male non-citizens during group activities? Choose an item.
--

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Do you feel comfortable being around female non-citizens during group activities? Choose an item. If no to any of the above, would you prefer to be separated from males, females, or both? Choose an item.
Do you feel that complete separation or specific types of safeguards (e.g. staff escort) would address your concerns? Choose an item. If yes, what types of safeguards do you feel you require? Click here to enter text.

Searches
Do you have a preference for whether a male or female officer searches you? Choose an item. If yes, what would you prefer? Choose an item.

Other Items
Is there anything else we should know about you related to being transgender? Click here to enter text.
Are there any other specific precautions and/or accommodations you think you would like to have to ensure your safety and welfare while at this facility? Click here to enter text.

Individualized Detention Plan (Template)

Name:

A#:

Instructions: The Transgender Classification and Care Committee (TCCC) facility Chair, or their designee, shall fill out all the Individualized Detention Plan (IDP) fields below in accordance with all records and assessments, as appropriate. The IDP, once completed, shall be kept in the non-citizen's file with all other records. A copy shall be forwarded to the facility classification supervisor; a summary of the IDP (see below) can also be provided to the non-citizen. The IDP should be continually reassessed and/or revised, as needed, with updates in Section 7 below.

Section 1: TCCC Personnel Information	
<u>Facility Name:</u>	<u>AOR:</u>
<u>Name of TCCC Chair:</u> Click here to enter text.	<u>Title of TCCC Chair:</u> Click here to enter text.
<u>TCCC Chair Phone:</u> Click here to enter text.	<u>TCCC Chair Email:</u> Click here to enter text.

Section 2: Detainee Information		
<u>Non-citizen (Legal) Name:</u>		<u>Preferred Name (If different):</u> Click here to enter text.
<u>Preferred Pronouns:</u> Choose an item.	A#:	<u>Preferred Housing:</u> Choose an item.
<u>Preference for the Gender of the Officer Conducting a Search</u> Choose an item.		
<u>Does non-citizen fear of being harmed in detention?</u> Choose an item. If yes, please explain: Click here to enter text.		
<u>Does non-citizen have a self-reported history of sexual assault?</u> Choose an item. If yes, please explain: Click here to enter text.		
<u>Does non-citizen have a self-reported history of victimization?</u> Choose an item. If yes, please explain: Click here to enter text.		
<u>Does non-citizen have a self-reported history of predatory behavior?</u> Choose an item.		

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If yes, please explain: [Click here to enter text.](#)

Does non-citizen have a documented criminal history? Choose an item.

If yes, please explain: [Click here to enter text.](#)

Section 3: Housing Assignment and Safety Needs

Housing assignment selected:

Reason for assignment:

Will this assignment require safety accommodations?

If yes, please list safety accommodations:

Section 4: Hygiene and Clothing

Hygiene needs indicated by the non-citizen:

Hygiene items provided:

Hygiene items available via Commissary:

Accommodations for non-citizen showering:

Undergarments provided:

Clothing provided consistent with Gender Identity:

Individualized Detention Plan (Template) *Continued*

Name:

A#:

Section 5: Medical and Mental Health

Subpart A: Hormone Therapy

Was the non-citizen receiving hormone therapy prior to entering the facility? Choose an item.

If yes, how long had the non-citizen been receiving hormone therapy? [Click here to enter text.](#)

If yes, how often did the non-citizen take hormones (i.e. every day)? [Click here to enter text.](#)

If yes, was the non-citizen's hormone therapy regimen prescribed by a doctor? Choose an item.

If no, has the non-citizen been assessed for hormone treatment? Choose an item.

If the non-citizen has been assessed for hormone therapy, what was the result? Choose an item.

Who conducted the assessment? [Click here to enter text.](#)

Subpart B: Medical Care

Is other transgender-related medical care (including hormone therapy) now required? Choose an item.

If yes, what kind of care is required and how will it be provided? [Click here to enter text.](#)

Subpart C: Mental Health Care

Is other transgender-related behavioral health care required? Choose an item.

Attachment 2
Transgender Care

If yes, what kind of care is required and how will it be provided? [Click here to enter text.](#)

Section 6: Comments and Approval

Subpart A: TCCC Chair or Designee Comments and Approval *Required where consensus is reached.*

Please include any additional comments, including a justification for housing assignment:
[Click here to enter text.](#)

Before signing this document, please verify that the above information is correct.

TCCC Chair or Designee name and title: Date:

Signature

TCCC Chair or Designee name and title: Date:

Signature

Subpart B: LGBTQI+ Field Liaison or Designee Comments and Approval (For ICE Use Only)
Required only if consensus is not reached.

Please include any additional comments:
[Click here to enter text.](#)

Before signing this document, please verify that the above information is correct.

ERO LGBTQI+ Field Liaison or Designee: _____

Signature
Date: _____ Printed name

Section 7: Updates

Updates	Date of Update

Name:

A#:

Individualized Detention Plan – Non-citizen Summary (Template)

Per the Transgender Care Memorandum, transgender non-citizens are entitled to a copy of their Individualized Detention Plan (IDP). This summary contains non-sensitive information from the IDP. If you need to access sensitive information such as medical care or behavioral health care, please consult your Deportation Officer, or call the Detention Reporting and Information Line (DRIL) at 1-888-351-4024. Language assistance for the DRIL is available as needed.

Section 1: Housing Assignment and Safety Needs

Housing assignment selected:

Attachment 2
Transgender Care

<u>Reason for assignment:</u>
<u>Will this assignment require safety accommodations?</u> If yes, please list safety accommodations:

Section 2: Hygiene and Clothing
<u>Hygiene needs indicated by the detainee:</u>
<u>Hygiene items provided:</u>
<u>Hygiene items available via Commissary:</u>
<u>Accommodations for detainee showering:</u>
<u>Undergarments provided:</u>
<u>Clothing provided consistent with Gender Identity:</u>

Section 3: TCCC Chair or Designee Name, Title, and Date of Plan Approval	
TCCC Chair or Designee:	Date:
TCCC Chair or Designee:	Date:

Section 4: Updates	
Updates	Date of Update